



Transportation Partners – Guidelines for Daily Truck Updates

Classic Harvest asks all Transportation Partners to provide twice daily emailed truck updates. For most of our partners, their TMS system can send an automated email at the time of their check calls. Streamlining truck updates allows us to grow and do more business with you.

Guidelines below and example attached

Truck Updates must include

- ALL Tendered loads
 - Future Pick up
 - Loads loading that day
 - **Any loads with outstanding potential carrier claim (this is new requirement)**
- On the Road
- Delivering that Day*

**Please keep delivered orders on update for one day confirming delivery*



Email to: beontime@classicharvest.com **ONLY** do not add extra email addresses

Update email should include

- Searchable text in the body of email
- Classic Harvest number
- Rate
- Origin City and Destination City
- Ship Date, Delivery Date, Original Del Date
- Truck location including miles to destination and city name
- Once Empty - note any rejection/clean bills
- Subject line should include "truck updates" and current date (new email each day)

Some Do Nots

- Do NOT send random emails throughout the day and night under the guise of "over communicating" please try to keep at all your info to twice daily updates.
- Do NOT enter a rate that is incongruent with pre-agreed quotes and expect to be paid – this only holds up payment while we wait for a corrected invoice.
- Do NOT mark a truck "empty clean bills" when POD was signed short or damaged


Exceptions:

- Carriers with less than five loads tendered at one time – once daily is fine.
- Carriers with loads moving less than 250 Miles are exempt from requirements for daily updates, but strongly encouraged to do so as it assists greatly in paying you faster.~~



Transportation Partners Guidelines:

Example of update – pg 1 of 2

Load Number	Reference Number	Origin	Destination	Ship Date	Delivery Date	Rate	Comments
	2030055	DINUBA	POTTSVILLE	3/1/19	3/6/19	\$6,600.00	Signed out short 10ctns- waiting on claim conf
DN-61032	2030068	DINUBA	POTTSVILLE	4/18/19	4/23/19	\$6,600.00	Driver is at the receiver (Apr 23 2020 9:28AM)
DN-61047	2010112	DINUBA	SOUTH PLAINFIELD	4/18/19	4/23/19	\$6,400.00	Driver is empty, Clean Bills (Apr 23 2020 7:08AM)
DN-61072	2035045, 2080121	DINUBA	WOODBURN / LACEY	4/24/19	4/23/19	\$3,250.00	Driver is empty, Clean Bills (Apr 23 2020 1:29PM)
DN-61028	2030054	DINUBA	JOHNSTOWN	4/18/19	4/23/19	\$6,800.00	Driver is empty, 2 ctn dmg claim (Apr 23 2020 7:04AM)
DN-61219	20300791	Vernon	COLTON	4/22/19	4/23/19	\$800.00	Driver is empty (Apr 23 2020 9:25AM)
DN-61220	20300741	Compton	COLTON	4/22/19	4/23/19	\$800.00	Driver is empty (Apr 23 2020 7:26AM)
DN-61029	2030057	DINUBA	LEWISTON	4/20/19	4/24/19	\$7,600.00	Driver is in Lewiston ME, ready for unload appointment. (Apr 23 2020 1:26PM)
DN-61030	2030069	DINUBA	LEWISTON	4/17/19	4/24/19	\$7,600.00	Driver is in Columbus, OH 892 miles away ***Truck is in repair shop for reefer unit, will
DN-61073	2035046	DINUBA	LACEY	4/23/19	4/25/19	\$3,200.00	Driver ETA is between 2:30-3pm to the shipper (Apr 23 2020 2:14PM)
DN-61077	2030083, 2030086	DINUBA	HARRISONVILLE / MOBERLY	4/20/19	4/25/19	\$4,600.00	Driver is in Newton, KS 182 miles away ***Good for OTD*** (Apr 23 2020 1:57PM)
DN-61248	2032026P	DINUBA	DALLAS	4/22/19	4/25/19	\$2,500.00	Driver is in Yuma AZ, 1,188 miles away to the receiver. (Apr 23 2020 1:42PM)
DN-61208	2032025P, 2030145	DINUBA	VINELAND / JOHNSTOWN	4/24/19	4/25/19	\$7,400.00	Driver is in Jackson TN, 1,078 miles away to the receiver (Apr 23 2020 1:59PM)
DN-61282	2035906P	Edinburg	DINUBA	4/23/19	4/25/19	\$4,000.00	Drivers eta to the shipper is 5pm (Apr 23 2020 8:13AM)
DN-61075	2030091	DINUBA	POTTSVILLE	4/24/19	4/26/19	\$6,600.00	Driver is in Okemah OK, 1,292 miles away to the receiver. (Apr 23 2020 1:38PM)
DN-61078	2030085	DINUBA	POTTSVILLE	4/24/19	4/26/19	\$6,600.00	Driver is in Amarillo TX, 1,593 miles away to the receiver. ***38 cont*** (Apr 23 2020 2:10PM)
DN-61079	2030082	DINUBA	POTTSVILLE	4/24/19	4/26/19	\$6,600.00	Driver is in Laredo TX, 1,829 miles away to the receiver (Apr 23 2020 1:39PM)
DN-61080	2030081	LINDSAY	JOHNSTOWN	4/20/19	4/26/19	\$7,000.00	Driver is in Springfield MO, 1,204 miles away to the receiver. (Apr 23 2020 1:36PM)
DN-61145	2031002P	FILLMOR	VINELAND	4/24/19	4/27/19	\$6,600.00	Future Order
DN-61074	2035047	DINUBA	LACEY	4/25/19	4/27/19	\$3,200.00	Future Order



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DN-61148	2030101, 2030099	REEDLEY	HARRISONVILLE / MOBERLY	4/22/19	4/27/19	\$4,600.00	Driver is in Bakersfield CA, 1,791 miles away to the receiver. (Apr 23 2020 2:06PM)
DN-61251	2010170	DINUBA	SOUTH PLAINFIELD	4/22/19	4/27/19	\$6,100.00	Driver is in Kingman AZ, 2,437 miles away to the receiver. (Apr 23 2020 1:52PM)
DN-61254	2080125	DINUBA	DENTON	4/23/19	4/27/19	\$3,800.00	Driver ETA is 1:45pm to the shipper (Apr 23 2020 2:17PM)
DN-61150	2030097	DINUBA	JOHNSTOWN	4/22/19	4/28/19	\$6,800.00	Driver is in Newbury Springs CA, 2,680 miles away to the receiver (Apr 23 2020 2:06PM)
DN-61152	2030102	DINUBA	POTTSVILLE	4/22/19	4/28/19	\$ 6700.00 / Pick: 100.00	Driver is in Bakersfield, CA 2,677 miles away (Apr 23 2020 1:34PM)
DN-61154	2030100	DINUBA	POTTSVILLE	4/22/19	4/28/19	\$6,600.00	Driver is in Bakersfield, CA 2,677 miles away (Apr 23 2020 1:34PM)
DN-61151	2030098	DINUBA	LEWISTON	4/22/19	4/29/19	\$7,600.00	Driver is in Amarillo TX, 2,074 miles away to the receiver. (Apr 23 2020 2:08PM)
DN-61298	2080161	DINUBA	PHOENIX	4/27/19	4/29/19	\$2,700.00	Future Order
DN-61253	2030149, 2030148	SWEDES	HENDERSON / MEBANE	4/27/19	4/29/19	\$1,900.00	Future Order
DN-61185	2030120, 2030130	REEDLEY	HARRISONVILLE / MOBERLY	4/24/19	4/29/19	\$4,600.00	Future Order
DN-61188	2030121	DINUBA	POTTSVILLE	4/24/19	4/30/19	\$6,600.00	Future Order
DN-61189	2030127	DINUBA	POTTSVILLE	4/24/19	4/30/19	\$6,600.00	Future Order
DN-61252	2010172	DINUBA	SOUTH PLAINFIELD	4/25/19	4/30/19	\$6,400.00	Future Order
DN-61182	2030118	DINUBA	JOHNSTOWN	4/24/19	4/30/19	\$6,800.00	Future Order
DN-61183	2030119	DINUBA	LEWISTON	4/24/19	4/30/19	\$7,600.00	Future Order
DN-61259	2030150	DINUBA	JOHNSTOWN	4/27/19	2/2/19	\$6,900.00	Future Order
DN-61261	2030152	Lindsay	POTTSVILLE	4/27/19	2/2/19	\$6,700.00	Future Order
DN-61262	2030156	Lindsay	POTTSVILLE	4/27/19	2/2/19	\$6,700.00	Future Order
DN-61260	2030151	Lindsay	LEWISTON	4/27/19	2/3/19	\$7,600.00	Future Order
DN-61147	2031003P	FILLMOR	VINELAND	4/28/19	2/4/19	\$6,600.00	Future Order